

# Luminous Works COVID-19 Exposure Control & Mitigation Plan

revised July 4, 2022

## Masks Required

Effective and properly worn masks are **required** inside the classroom. This is especially enforced when speaking. “Properly” means it covers the nose, mouth, and chin and forms an effective seal around the mask’s perimeter. Masks may be adjusted briefly to remain hydrated/cafeinated.

During lunch breaks, we increase the amount of fresh air entering the facility in case lunch needs to be consumed indoors. When the weather is fair, we encourage having lunch on our large patio. In any case, please resume wearing a mask afterward.

## Air Circulation

Fresh air is allowed into the room while occupied. Air is also continuously recirculated through MERV-13 filters including heated/cooled air passing through the HVAC system. In the restroom, the ceiling fan is on throughout the day (and window opened).

## Hand Washing and Sanitizing

Luminous Works provides two (2) fixed hand washing stations (one in the restroom) so staff and students can wash their hands frequently with soap and hot and cold (or tepid) running water. We also provide supplemental hand sanitizer in several locations as well.

## Routine and Frequent Cleaning/Disinfecting

Luminous Works maintains appropriate and adequate cleaning supplies for scheduled and, when necessary, spot cleaning of every workstation whether or not there is a suspected or confirmed COVID-19 case.

We regularly clean high-touch surfaces (keyboards, mice, chairs, handrails, doorknobs, countertops, faucets, restroom, etc.) using an EPA-approved, CDC-recommended disinfectant.

## Vaccination Status

All Luminous Works staff and instructors are fully vaccinated (and boosted).

## Exposure Response

All students are strongly encouraged to contact us if they exhibit COVID-19 symptoms within 2 weeks of attending a class. We would then contact the other attendees (in that class and any following in that time) to encourage them to be tested. If any staff member or instructor becomes infected, all students who had a class with that person will be contacted as well.